



Child Care Name: _____

Instruction for Parents/Guardians:

Complete a separate form for each enrolled child. In the spaces below, fill in all information requested. For the days and hours normally in care, if the child is school age, report the hours in care both before and after school. If your schedule fluctuates, please explain in the "Additional Information" section. If you are uncertain what meals your child will participate in, consult with your child care center. CACFP regulations require that each child's enrollment information be updated annually.

CHILD'S NAME:	PARENT'S/GUARDIAN'S NAME:
CHILD'S DATE OF BIRTH:	ADDRESS:
	PHONE:

PLEASE CHECK THE ETHNIC & RACIAL IDENTITY OF YOUR CHILD. YOU ARE NOT REQUIRED TO PROVIDE THIS INFORMATION. THE COLLECTION OF THIS INFORMATION IS ONLY FOR STATISTICAL PURPOSES.

Ethnic Category: Hispanic or Latino Not Hispanic or Latino

Racial Category: American Indian Asian Black or African American Native Hawaiian or Pacific Islander White

Hours and Meals While in Care

	Hours Normally in Care				Meals Normally Received While in Care: (Check all that apply)					
	From	To	From	To	Breakfast	AM Snack	Lunch	PM Snack	Supper	Evening Snack
<input type="checkbox"/> Sunday										
<input type="checkbox"/> Monday										
<input type="checkbox"/> Tuesday										
<input type="checkbox"/> Wednesday										
<input type="checkbox"/> Thursday										
<input type="checkbox"/> Friday										
<input type="checkbox"/> Saturday										

Additional Information if your child's schedule varies:

Infant Meal Notification
To be completed for children under 12 months

The child care center offers _____ iron fortified infant formula which: I Accept I Decline
(Center must write in the name of formula offered)

When your infant is developmentally ready for baby food, the childcare provider/center will supply infant cereal and other foods that are creditable to the USDA Infant Meal Pattern. Parents may prefer to supply their own formula, cereal, and/or developmentally appropriate foods compliant with CACFP requirements and must indicate that below.

Which of the following applies:

- I prefer to have the center supply infant cereal and infant foods for my child when developmentally appropriate.
- I will supply infant cereal and infant foods for my child when appropriate.

If breastfeeding which applies:

- I will supply expressed (pumped) breast milk and have the center supplement formula if necessary.
- I will supply expressed breast milk and supplement formula if necessary.

Special Dietary Needs

Does your child have a special dietary need(s) that differs from the meal pattern requirements? Yes No

If yes, you must provide documentation to the center that has been completed by your child's health care provider detailing what food(s) to omit and food(s) to serve as a substitute; the exception to this rule is for nondairy milk substitutes (i.e. soy milk) that are nutritionally equivalent to milk, which only require a written statement from you. Consult with your child care center for approved soy milks. The center may choose to not provide the substitution.

If your child's special dietary need(s) is the result of a disability, you must provide documentation to the center that has been completed by your child's licensed physician detailing your child's disability, an explanation of why the disability restricts your child's diet, the major life activity affected by the disability, and the food(s) to omit and food(s) to serve as a substitute. The center must offer to provide the substitution(s) if your child's special dietary need is the result of a disability.

SIGNATURE OF PARENT OR GUARDIAN:	<i>Original Completion</i> DATE:	<i>2nd Year Update</i> INITIALS & DATE:	<i>3rd Year Update</i> INITIALS & DATE:

Building For the Future

This facility participates in the Child and Adult Care Food Program (CACFP), a Federal program that provides healthy meals and snacks to children receiving child care, participating in afterschool programs, or residing in homeless shelters.

Each day, more than 2.6 million children participate in the CACFP across the country. Participating facilities are reimbursed for serving nutritious meals which meet USDA requirements. The program plays a vital role in improving the quality of child care, afterschool programs, and homeless shelters, and making it more affordable for low-income families.

Meals Participating facilities must follow meal requirements established by USDA.

Breakfast	Lunch or Supper	Snacks (Two of the five groups:)
Milk Fruit or Vegetable Grains Meat or meat alternate (in place of entire grain max of 3 times/week)	Milk Meat or meat alternate Grains Fruit Vegetable	Milk Meat or meat alternate Grains Fruit Vegetable

Participating Facilities

Many different facilities operate CACFP and share the common goal of bringing nutritious meals and snacks to participants. Participating facilities include:

- **Child Care Centers:** Licensed or approved public or private nonprofit child care centers, Head Start programs, and some for-profit centers
- **Family Day Care Homes:** Licensed or certified private homes
- **Afterschool Programs:** Centers in low-income areas providing free meals and snacks to school-age children and youth
- **Homeless Shelters:** Emergency shelters providing food services to homeless children

Eligibility

State agencies reimburse facilities that offer services to the following participants:

- children age 12 and under,
- migrant children age 15 and younger, and
- youths through age 18 in afterschool programs in needy areas and homeless shelters

Contact

Information If you have questions about the CACFP, please contact one of the following:

Participating Agency Contact Information	State Agency Contact Information
Jenna Van Den Wildenberg, Executive Director Horizons Unlimited, Inc. 225 E. 2nd St Kaukauna, WI 54130 920-462-4805 horizonsfoodprogram1991@gmail.com	Amanda Kane, RDN, CD, Director Community Nutrition Programs Wisconsin Department of Public Instruction P.O. Box 7841 Madison, WI 53707-7841 608-267-9129



This institution is an equal opportunity provider.

English Version
(Rev 4/17)